

Allied Health SGA Meeting Minutes 10/17/2016

Attendees: Heather Hopkins (CPS), Caroline Knecht (SLP), Georgiana Recile (PA), Clare Owensby (OT), Katherine, Hammer (OT), Alexis Szkalak-Shahayck (AUD), Aleksandra Luba (AUD), Laura Canedo(CRC), Natalie Whittington (CLS), Megan Olivier (CLS), Emily Pepperman (PT), Anna Daigrepoint (CPS), Ashley Barbier (CRC), Emily Prenot (CRC), Lane Mac Dougall (PT)

I. Dean Cairo

- Technology Fee: maintains state of the art facility and learning environment
 - ❖ Hard to see, more than just computers.
 - ❖ Cost includes maintenance in addition to the initial purchase of equipment
 - ❖ Promoting “State of the Art” to incoming students as well as the city of New Orleans
 - ❖ Money is dispersed via SGA/dean discussion and presentation
 - ❖ Meeting/presentation possibly at the end of the fall or spring semesters
 - ❖ Suggestions: (Not department specific)
- Good job with Job Fair
 - ❖ Program attendance breakdown
 - ❖ Money goes to students—mostly travel
 - ❖ Venders charged various amounts based on “early bird special” and “standard registration”
 - ❖ Venders had positive response to students and their professional demeanor
 - ❖ Positive reaction to stamping rather than stickers.
 - Stamps determine distribution of money to students.

II. Dr. Levitzky

- Good job with Job Fair
- Looking at money breakdown of job fair
 - ❖ Some towards miscellaneous expenses but most goes to programs
 - ❖ Venders really liked room and space. Everything well put together and venders weren’t left alone for set up or take down
 - ❖ Had some first time employers.
 - ❖ Feel that the majority will come back next job fair
- Suggestions for improvement:

- ❖ Room was pretty full
 - Suggestions:
 - Two rooms vs. one room of vendors
 - Give vendors the option to pay for a certain space
 - i. Dean hesitation - Smaller vendors come to feel that they are not pushed into the corner.
 - ii. There are a few other rooms that would be available; first come-first serve basis maybe instead of charging more for specific space
 - Move sign-in location.
 - Students sign in on first floor. Utilize space and not block entrance.
 - Individual leave-card baskets for each program instead of one.
 - Stagger sign-in for different programs.
 - Wifi use for vendors. Added to registration form.
 - Have faculty remind students to bring résumé for those graduating in 6-12 months.
 - Encourage students to dress professionally.
 - Send vendors a list/brochure of each program—send with initial save the date.
 - i. Give them information to have knowledge of the programs prior to visiting solely as a recruiter
 - Give students a list of vendors prior to day of Job Fair to prepare/research.
- Form a sub-committee?
 - ❖ Meet a few times between now and Job Fair next year to go over process. Before December break, spring, before summer break, and possibly once in the fall - total of approximately 4 meetings
 - ❖ Look at possible new/larger spaces for more vendors.