

School of Allied Health Professions  
LSU Health Science Center  
Student Government Bylaws

ARTICLE I

Purpose and Name:

The purpose of the SGA is to recognize the need for an organization to provide a forum for student discussion and opinion; to meet the needs of the members through identification, coordinated activity, communication and fellowship; and to provide an orderly method of colloquy between students and faculty; the students of Louisiana State University Health Sciences Center School of Allied Health Professions create the Louisiana State University Student Government Association, hereinafter referred to as the Association.

ARTICLE II

MEMBERSHIP RIGHTS AND RESPONSIBILITIES

Section I: Any student of the Louisiana State University School of Allied Health is a member of the Association. Each member is requested to contribute whatever he/she feels necessary for the benefit of his or her school or university and is expected to do so in a manner which is in accordance with his or her professional status and along lines set forth in these bylaws. Each member is expected to abide by the decision of the majority.

Section II: The Association may not expel a member for any reason other than graduation or upon resignation for the University, in which case, the individual is automatically dropped from the membership list.

ARTICLE III

GOVERNING BOARD OF THE ASSOCIATION:

Section I: Membership and Terms of Office

A. Each department of the School of Allied Health shall furnish two representatives to serve as official directors of the Association. Hereinafter the collection of these official directors shall be referred to as the Board of Directors. For those departments that have both junior and senior students enrolled, one director must be elected from each class. Each director shall serve a term of one year. However, he/she shall be eligible for re-election.

B. The President, Vice-President, Secretary, and Social Chairman of the Association shall then be nominated and elected by and from the Board of Directors. Each officer of the Association shall serve a term of one year and the collection of officers shall be designated as the Executive Council. One member only shall hold each office and no member of the Board of Directors shall be allowed to fill more than one of the above mentioned offices simultaneously. Each member of the Executive Council shall be eligible for re-election upon expiration of his/her tenure of office.

C. The only stipulation to me made about the election of officers, other than those outlined in Article V, is that the Office of Vice-President cannot be held by a student graduating within the same school year.

D. All members of the Board of directors and Executive Council shall have one vote except the President who will vote only to break a tie.

## Article IV

### MEETINGS

#### Section I: General Membership Meetings

A. Regular: There shall be at least one general membership meeting scheduled during the academic year. The purpose of the meeting is to allow the membership a direct route for student debate and the expression of opinions. During these annual meetings the Boards of Directors, Executive Council and committee chairpersons shall present any business that concerns the general membership. Notification of the annual meeting via student wide email and posting in writing must occur no later than two weeks prior to the date of the meeting.

B. Special: A two-thirds affirmative vote by the Board of Directors or a written request by at least thirty members will serve for the president to call a special session of the general membership. Notification shall take place by posting written notices in each department and student wide e-mail at least two weeks prior to the scheduled date.

C. Quorum: A majority of the members of the Board of Directors shall constitute a quorum for any meeting of the Board of Directors. When the Board serves as a student grievance committee, at least one representative from each department must be present.

#### Section II: Board of Directors

A. Regular: The Board of Directors shall meet once per month during the academic school year with the exception of the summer semester. Written notice of the meeting shall be given by the President no later than two weeks prior to the scheduled meeting date.

B. Special: The President may call a special meeting of the Board of Directors on his/her own initiative and must call a special meeting on written request of at least four members of the Board. Written notice of all special meetings shall take place no later than three days prior to the scheduled date of the meeting.

C. Quorum: The presence of five or more members shall constitute a quorum for any meetings of the Board of Directors.

#### Section III: Executive Council

A. Regular: The Executive Council will meet no less than two times per academic school year. Written notice by email of all regular meetings shall take place no later than two weeks prior to the meeting date.

B. Special: The President may call a special meeting of the Executive Council on his/her own initiative and must call a special meeting on written request of at least three members of the Council. Written notice of all special meetings shall take place no later than one day prior to the date fixed for the meeting.

C. Quorum: The presence of three or more members of the Council will constitute a quorum for any meetings of the Executive Council.

## Article V

### Elections

#### Section I: Election of Board of Directors

The procedures for the election of members of the Board of Directors shall be determined by the various departments within the School of Allied Health. Each department shall furnish two representatives to serve as members of the Board as outlined in Article III. The election of these officials shall take place no later than the third week in September of each year.

#### Section II: Election of Executive Officers

The election of the Executive officers shall take place no later than the third week of September of each year providing a quorum of Board Members can be assembled. The officer responsible for calling the meeting for the purpose of officer election shall be the immediate past Vice-President. He/ She shall serve as chairperson until the election of the President, at which time the newly elected President shall take the chair and entertain the nominations for the other offices, beginning with the Secretary, Vice-President, and finally the treasurer. Elections shall be by ballot unless there is but one nominee for an office in which case a voice vote may be called. A majority vote is necessary for election.

#### Section III: Mail Vote

When a decision is needed between meetings of the general membership, Board of Directors, or Executive Council, voting may be conducted by mail. The procedures for voting by mail follow:

- A. Any voting member may request the Association Secretary to send him/her a mail ballot.
- B. Information concerning all candidates and/or issues to be voted on, as well as the voting deadline, shall be enclosed with the mail ballot.

- C. The voter shall return his/her ballot to the Association, in care of the secretary, postmarked at least three days prior to the designated deadline.
- D. The Association Secretary shall be responsible for all mail voting correspondence.

## Article VI

### COMMITTEES:

The Board of Directors may create any committee necessary to carry on the business of the Association. In doing so the Board shall be responsible for the appointment of members to serve on the committee as well as the appointment of one member to serve as chairperson. In any committee meeting, the presence of a majority shall constitute a quorum thus allowing business to be conducted. The function and responsibilities of the committee, as well as the tenure of office of each member, shall be stated by the Board at the time the committee is created.

## Article VII

### PARLIAMENTARY AUTHORITY:

In the absence of any provisions in these bylaws to the contrary, all meetings of the Association shall be governed by the parliamentary rules and usage contained in the current edition of *Robert's Rules of Order, Revised*. The Association's Vice-President shall serve as Parliamentarian.

## ARTICLE VIII

### AMENDMENTS:

These bylaws may be amended in whole or in part at any meeting of the Association provided that at least two weeks prior to that meeting a copy of the amendment has been sent to each department representative for posting. The amendment may be made in the following manner:

- a. The amendment is drafted in writing and presented to the Executive Council who shall be responsible for posting the amendment in each department,
- b. Two weeks after posting, the amendment will be voted on by the general membership,
- c. The amendment shall be incorporated into the bylaws if the referendum yields at least two-thirds affirmative vote by members voting.

Amendments may also be revoked by a two-thirds vote of the members voting.

## ARTICLE IX

### RATIFICATION:

Ratification of these bylaws shall require a three-fourths affirmative vote of the members voting. There shall be no limit to the number of time these bylaws can be subjected to ratification. Once ratified, these bylaws may be revoked by a three-fourths vote of the voting members.