Mapping P: drive on Citrix

After logging onto Citrix, click on “Start” and the click on “My Computer”
Click on "Tools" and "Map Network Drive"
Next to “Drive:”, select P:; next to “Folder:”, type: `\sahp\ahapp$`; check the box next to “Reconnect at logon” and click “Finish”
Open appropriate folder: “Speech_Language_Pathology” or “Audiology”
Copy and Paste Shortcut to Reports_under_review to your Desktop