

**LSUHSC**  
**School of Allied Health Professions**  
**Faculty Assembly Delegates Meeting**  
**Minutes**  
**7/10/07**

Present: Larry Broussard, Kevin Lord, George Hebert, Tina Gunaldo, Scott Rubin, Erin Martin Dugan, Michelle Zitzmann, Jan Case, Jo Thompson (Secretary)

Discussion:

- 1. June minutes for approval** – Sarintha will submit June minutes for approval for next mtg.
- 2. Introduction of new delegates and alternates** – Introductions were made by all in attendance. Dean Cairo attended briefly to welcome new members to the Faculty Assembly and to update members and how he has worked with the assembly in the past.
- 3. New Business**

Larry Broussard continued his presidency throughout this meeting. Many members acknowledged the great job he's done during his 2 year reign.

Dr. Cairo announced the Strategic Planning meeting is scheduled for tomorrow (7/11/07). He also informed the assembly how the '07 committee assignments were decided and asked that each committee meet in the month of August so he can attend and give each their charge for the coming year.

Dean Cairo announced there has been a 4 ½ % raise designated to be distributed to faculty. Approximately 2.29% is considered a cost of living raise and the rest will be decided based upon merit and equity (southern region average). Department heads will submit to him the annual evaluations from their faculty.

The Open House for the Fall Semester was discussed and supported by the Dean. He has recommended that there be a "Family Day" where family of both students and faculty are invited. Details will follow once the assembly presents him with the plan.

Liz Williams has continued to keep the website updated for the Faculty Assembly. If members would like to see what their status is on the assembly, they can visit the website.

The Faculty Assembly congratulated Dr. Erin Martin on her recent marriage. She'll be using the name Dr. Erin Dugan.

**Election of 2007 – 2008 Officers:** decided unanimously  
President – Kevin Lord

Vice-President – George Hebert  
Secretary – Jo Thompson  
Rep for Board of Supervisors – Kelly Alig volunteered for this role

**Faculty Awards – Research and Service** – there was discussion on the research and service awards. One recommendation was to change the name from “**research to scholarship**”. There was also discussion to review the criteria, how often the awards should be given and what should the monetary amount be.

Larry will send out email with recommendations re: the Faculty Awards and attempt to get the names of previous winners. The idea is to have plaques with those who were previous winners.

**New President Statement** – Kevin has asked that each member of the FA come to the next meeting with recommendations on what they would like the Assembly to address or accomplish this following year.

It has also been recommended that the by-laws be reviewed. A revision is also needed to address the participation of “**part-time faculty**” on the FA.

**Thanks to Michelle Barrett for lunch and Larry for tea!**

**4. Date of next meeting:** Tuesday, August 14<sup>th</sup> @ 12:00. Theresa will be contacted to see if she would like to bring lunch.