

LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
4/8/08

Present: George Hebert (president elect), Scott Rubin, Erin Dugan, Michelle Willis, Michelle Zitzmann, Theresa Nichols, Jo Thompson (secretary)

1. George Hebert opened the minutes and officiated in Kevin's absence. He gave written report for meeting with Dean Cairo on issues from last month's agenda of Old Business(*see below)
2. Minutes were approved from March meeting and have been sent to Liz Williams to post.
3. **Old Business**
 - **Student Security Clearance** –* it was reported that the dean will wait until the school adopts a plan before implementing one for Allied Health.
 - **Review of Service and Scholarship** –* the award will not be given at graduation however, presented at a separate ceremony at the beginning of fiscal year (July 1st).
 - **Review of Benefits** – *suggested that an informal session is held to provide information on retirement, research incentive plan, professionalism and promotion and tenure.
 - **Yearbook**- *it was suggested that Dr. Moerschabaecher is notified that there needs to be a replacement to take over this process since Andy Pellet has stepped down.- and someone is hired for the position.
 - **Family Day** - scheduled for June 7th from 10-1pm. invitations and details will be sent out by May 7th. John Ball needs to be informed with the date and the need for security.
4. **New Business**
 - **Kelly and Erin** request replacements for the June and August Senate meeting since they both will be out on maternity leave.
 - **Review of the by-laws** should take place in order to proceed with elections.
 - **Next meeting is May 13, 2008 @ noon.**