

LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
9/09/08

Present: Tina Gunaldo, Erin Dugan, Michele Zitzmann, Kelly Alig, Rennie Jacobs, Jan Case, Kevin Brueilly, Scott Rubin, Theresa Nicholls and Jo Thompson (secretary).

Absent: George Hebert, Larry Broussard

1. **Call to order** (Erin conducted the meeting in George's absence)
2. **Dean Cairo** – updated status of the campus following the evacuation last week. There are plans to have a 3 tier plan where those being called back will be determined by this plan. There were 40% of students signed up prior to Gustav and currently there are 70%. Faculty and staff are still being encouraged to sign up for text message thorough the school website. There was approximately \$500 thousand dollars damage to the campus which included the Dental School (where a boiler blew out). This campus did not lose power. As of today only 10 students have not yet returned to school. All the clinics are back and operating. There is a request to have all outlets unplugged when there is an evacuation called. If anyone needs power strips with multiple outlets, please let Steve Hubbard know how any. Apparently there were offices where the furniture was too large to be moved to unplug the outlets. It was noted that there was no notification early on through WWLTV on the closure of the campus. This will be reported to the Chancellor. Individuals are also requested to list a 2nd phone number for text messages since there were problems with a couple of the companies (AT &T).
3. **Faculty Senate News-** George and Scott will not be able to attend the meeting today. Tina asked if someone could ask the status of the Yearbook situation.
4. **Old Business**
 - **August minutes** were approved through email last month. Erin will ask the dean about the plans for the Faculty Retreat when she and George meets with him.
 - **Quarterly Newsletter-** George still needs to send the template to delegates. There were several suggestions on what should be included (i.e., Scott Rubin's Copping Award, purpose/objectives of the Faculty Assembly)
 - **Semi-Annual Reports from Committees** – Erin will follow up with asking for the charges from the various school committees.
 - **Dean's Distinguished Lecture Series** – Jo reported the Diversity Committee is attempting to address this.
 - **Allied Health Week-** No events have been planned as of today.
5. **New Business**
 - **Tina announced the plaques have been placed on the wall on the 6th floor with names of past delegates. She also proposed that a delegate on the Executive Board of FA maintain the information placed on the plaques.**
 - **Theresa and Scott mentioned that several of their faculty have requested a "General Faculty Meeting" that has not occurred since the return to campus following Hurricane Katrina. It was stated that the by-laws states the need to have such meeting. It was recommended that all Delegates review the by-laws. Suggestions were to have an agenda prior to scheduling a meeting with all faculty in order to avoid having a "complaining session" and have the meeting be purposeful.**
 - **Today's lunch was provided by the dean.**
6. **Next Meeting** – October 14th @ noon.