

LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
6/9/09

Present: George Hebert, Erin Dugan, Kevin Brueilly, Scott Rubin, Rennie Jacobs, Michele Zitzmann, Larry Broussard, Tina Gunaldo, Theresa Nichols, Tamara Gravarno, Jerald James, John Dolan, Jane Eason, Jo Thompson (secretary)

1. Call to Order @ 12:10pm

2. Old Business

- Minutes from Last Meeting- are to be sent to new members
- Newsletter – items/news were due today to Tina and Robert.
- Family Day – **Erin** thanked all the members who helped to make the event once again a success.

3. New Business

- End of the Year Committee Reports – members from several standing committees were present for end of year reports and will be submitted to George in writing. Reports provided were by Dr Jane Eason (Grants & Research); Dr John Dolan (Academic Affairs); Dr Larry Broussard (Promotion & Tenure) and Dr Jan Case (Alumni Affairs).
- Faculty Senate News – meets this afternoon. One agenda to discuss from AH is the unified calendar across the HSC campus.
- Delegate Elections- there is 1 position open for the Assembly. There was discussion to change the by-laws to allow part-time faculty to have membership on the FA. Scott suggested there should a certain % of part-time faculty allowed to hold membership. New members holding membership for the 2009-10 term are:
 - a. Erin Dugan – President
 - b. Rennie Jacobs – President Elect
 - c. Tamara Gravano – new delegate
 - d. Tina Gunaldo – new delegate
 - e. Jerald James – alternate
 - f. Michele Zitzmann - secretary

Larry will draft a statement based on suggestions from delegates regarding the part-time faculty members on the FA. **Michele** suggested voting can be done at the General Faculty meeting by written ballot. It was motioned and seconded that the by-laws are amended to include no more than 1/3 of part-time faculty on the FA.

4. **Dean Cairo** – thanked members of the FA on the success of Family Day. He announced that June 25th is the end of the legislature session. Update will follow. There will be a General Faculty meeting after July 4th holiday. He also updated the status on the “new hospital” plans. The Library Commons will open in mid July. The auditorium at 1542 is under renovation. The digital video on the 9th floor will be available once the kinks/bugs are cleared. There is also one on the 8th floor in RC where Erin uses it for her practice. Funeral Services for Dr. Driver (PT) will be held in Houston this weekend.
5. **Other- Tina** announced again that the images on SharePoint are available and can be downloaded. These are images/clipart that can be use in your point-point documents, presentations, lectures, etc. If interested, please check with her or Robert Reinhart in HDC for details. **Kevin** was thanked by FA for his contribution to the AH Newsletter and the time he served as a delegate. He will be leaving at the end of this month taking a position as Director of the Doctor of PT in Lynchburg in Virginia. We wish him much success!!!!
6. **Adjournment – no meeting in July. Next meeting will be in August. More to come. Enjoy your short summer break before the fall semester**