

LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
5/12/09

Present: Jan Case, Michele Zitzmann, Larry Broussard, Scott Rubin, Kevin Brueilly, Erin Dugan, George Hebert, Theresa Nichols, Tina Gunaldo, Rennie Jacobs, Jo Thompson (secretary)

1. **Call to Order/Attendance-** meeting was called to order @ 12:12pm
2. **Old Business**
 - **Minutes from Last Minutes** (4/14) were approved with corrections noted,
 - **Faculty Senate News** – meeting to be held this afternoon @ 3:30. DR Rubin is the chair of the CCC and will be looking for faculty to participate in the Web Advisory Committee which is being formed under the guidance of this committee. He is requesting representatives by May 22nd.
 - **Quarterly Newsletter** – 2nd edition – George will ask for end of the year accomplishments from committees so they can be posted in the Newsletter. The winners of the Chancellor's/Dean and Copping Awards will also be included
 - **Family Day** – Erin reported the event is planned for June 6th from 10-1 and will be held in the cafeteria Club Room. SGA reps as well as faculty/students participating have been notified.
3. **New Business**
 - **Clinic Safety – Emergency System and Procedures – Drs. Dugan and Hebert** – this will be addressed in the Clinic Committee on developing a plan and policy.
 - **Definitions of LSUHSC Spring Break – Dr. Rubin** – will ask for clarity on off time in departments and the impact this has on financial aid.
 - **Elections – Dr. Broussard-** there are 2 candidates for the 3 open positions on the FA. It was suggested that the current members remain in their roles. This will require further discussion in the June meeting. Larry suggested asking the members of the Senate if there is a requirement that governs each school in amending their by-laws to include part-time faculty who is 75% or less.

4. Dean Cairo's Report – The Executive Committee will meet tomorrow to discuss the budgets for the current and 4year plan. All academic programs are protected. The President's message is available on the webpage and all are encouraged to review. The last day that the legislature meets is June 25th.

Dean Cairo announced that Tina Gunaldo will be conducting training this summer on the use of Moodle and implementing courses into PeopleSoft. The Strategic Plan for the school will be worked on this Summer and Fall. The building for HDC is in progress and FEMA has approved monies that will result in renovations to the 1st floors in the buildings on campus. He is also looking to have an increase use of the Simulation Center from departments.

- 5. Other** – Scott will discuss training students in Research Protocols at next meeting. He and Annette Hardy are working on this. Twain in PT is offering a Geri course for 1 hr. elective online (please clarify this section)
- 6.** Next meeting- June 9, 2009 @ noon.