

**LSUHSC**  
**School of Allied Health Professions**  
**Faculty Assembly Delegates Meeting**  
**Minutes**  
**10/13/09**

**Present:** George Hebert, Erin Dugan, Rennie Jacobs, Larry Broussard, Theresa Nicholls, Tamara Gravano, Jan Case, Michele Zitzmann (secretary), Guest: Molly Knapp

**1. Call to Order @ 12:05 pm**

**2. Approval of Minutes**

Minutes were distributed by email. They were approved as written.

**3. Library**

Molly Knapp will be working on a book chapter for Audiology & Speech Pathology titled "Ten Must Have Resources". She would like some feedback from faculty in those departments pertaining to the resources they need when publishing or performing research.

Molly created a resource guide for Allied Health and has purchased numerous online textbooks. Please send her any requests for required textbooks that you would like to have access to online.

She discussed dates for upcoming monthly classes offered in the library. "Introduction to RefWorks" is being offered two times. The classes are open to anyone at LSUHSC (faculty and students). The dates are Wednesday, Nov. 4 from 1-2 pm and Monday, Dec. 14 from 10-11 am. There are also Library Orientation classes offered monthly. Dates are posted on the webpage. Molly stressed that it is important for the electronic databases to be used, or the library won't be able to keep up the subscriptions.

**4. Allied Health Week**

We will not be having a speaker during Allied Health week.

There was discussion about departmental activities during Allied Health Week. The schedule so far is: Monday – CLS; Tuesday – OT & HDC; Wednesday – Speech & Audiology; Thursday - PT. Departments not listed should send their date preference and activity to Erin ASAP. Departments should also plan to display their posters near the elevators during Allied Health Week. If your department needs to update or create a poster, see Robert. Elizabeth Levitzky will handle posting information on the digital signs.

**5. Allied Health Recruiting at LSU**

We are still waiting to hear back from LSU on tentative dates.

**6. Course Evaluation Committee**

Each department should appoint a student representative for the committee. Send the student name to Tina Gualdo ASAP.

Diversity: There was discussion about adding questions to the course evaluation regarding diversity. Erin suggested that a survey be sent instead of adding additional questions to the evaluation. Her suggestion was well received by the rest of the delegates.

**7. By-Laws**

Larry discussed the changes. He will present the document (ballot) at the next General Faculty meeting. It will be sent to faculty via email in case they are unable to attend the meeting. The tentative date of the meeting is in December (in conjunction with the Dean's Holiday reception).

**8. Grant & Research Committee**

The Faculty was previously encouraged to enter/update their data in the research directory. The committee came up with 9 different research groups, based on interests. The groups will be presented at the next General Faculty meeting. Groups are encouraged to meet and discuss interests and possible collaboration in research projects.

**9. Strategic Plan**

Committee meets in November. Will discuss at Gen. Faculty meeting.

**10. Newsletter**

Erin suggested that information regarding faculty presentations at national/international meetings be submitted to a special "spotlight" section of the newsletter.

**11. Faculty Senate**

Dr. Hollier spoke at last month's meeting about the new hospital and answered numerous questions.

**12. Dr. Cairo's Report**

Announcements:

We're still on track for the new hospital. Details are being worked out regarding financing and land acquisition.

Floors 1&2 in the Nursing/Allied Health building are going to soon be renovated. The first floor will have office space. The second floor will be redesigned to include a large classroom/auditorium, which will hold about 200 people.

The Simulation Center is open. Some allied health students are involved in the use of the center.

Admission numbers are higher than ever! Total enrollment is 352. The highest enrollment before Katrina was 292 students. Every program has increased their enrollment over the past 3 years.

CLS is performing a search for Department Head position.

PT is performing a search for faculty position.

All clinics are on track to increase patients over the next year.

Upcoming events:

COMD site visit at end of October

PT site visit in November

PT is having a Health and Wellness Event on Friday, Oct. 23 from  
10 am – 2 pm in MEB Seminar Rm. 4.

CLS is having a Point of Care Testing (POCT) Health Fair on Thursday,  
Nov. 5 at an offsite location

Dr. Cairo and Tamara Gravano will be offering a new elective course,  
which focuses on Geriatrics.

**13. Adjournment – 1:02 pm**

**Next meeting: Tuesday, November 11, 2009 (noon)**