

**LSUHSC**  
**School of Allied Health Professions**  
**Faculty Assembly Delegates Meeting**  
**Minutes**  
**4/1310**

**Present:** Erin Dugan, Larry Broussard, Tamara Gravano, Theresa Nicholls, Scott Rubin, Jan Case, Tina Gunaldo, George Hebert, Jerald James, Michele Zitzmann (secretary)

1. **Call to Order @ 12:05 pm**
2. **Approval of Minutes**  
March minutes were distributed by email and at the meeting. They were approved as written.
3. **Dean's Report**  
Additional cuts have been made to the higher education budget. LSUHSC cuts equal \$5.4 million. No furloughs or layoffs will be made, as of now. Freezes on travel, professional services, & capital outlay is across the HSC, not just SAHP.
4. **Family Day**  
The date of the next meeting has been changed to April 19 at noon.
5. **SAHP Soiree**  
The Dean is encouraging everyone to attend.
6. **Committee Meetings**  
Committee chairs will be asked to give a report during the June meeting.
7. **Academic Affairs Committee**  
The committee wants to begin a summer series of presentations. Dr. Dolan would like delegates to get faculty input on possible topics. Follow-up at next meeting.
8. **Alumni Affairs Committee**
  - a. Signs for graduates were posted on each floor. This was a request from the Alumni Ambassador group.
  - b. There will be a summer campaign to ask for donations.
  - c. It was suggested that thank you letters be sent out to those who assist with teaching our students.
9. **Elections**  
Three delegates will have to be elected. Terms are expiring for Jan, Theresa, & Michele. Erin will ask Larry Brazile to send out a message to all faculty calling for nominations.

- 10. Important Dates**  
Friday, May 7<sup>th</sup> – Grades due  
Tuesday, May 11<sup>th</sup> – Dean's Reception  
Wednesday, May 12<sup>th</sup> – Honors Ceremony  
Thursday, May 13<sup>th</sup> – Graduation

- 11. Professional Development Series**  
August 25 – Resume writing  
September 8 – Interview  
September 22 – Benefits  
September 30 – Multidisciplinary Job Fair

All sessions will be held at 1542 Tulane Ave. from noon – 1pm.  
The job fair will be in the MEB from 1-4 pm.

- 12. 40<sup>th</sup> Anniversary Event**  
Departments should look at their fall schedule and send Tina any dates of conferences or important meetings that will be held in the fall. A date for the 40<sup>th</sup> Anniversary event will be set after receiving these dates.

- 13. Tiger Health Caucus**  
A new site has been developed to communicate to LA legislatures.

- 14. Family Day**  
Save the Date cards have been sent out. Invitations will be sent out soon.

- 15. Adjournment – 1:10 pm**

**Next meeting: Monday, May 10, 2010 (noon)**

**Note: June meeting will also be the General Faculty meeting.  
Delegates meet from 12:00 – 12:15 pm. General faculty, including  
committee chairs, meet from 12:15 – 1:00 pm.**