Present: Erin Dugan, Rennie Jacobs, Larry Broussard, George Hebert, Tamara Gravano, Jan Case, Tina Gunaldo, Jerald James, Theresa Nicholls, Scott Rubin, Jo Thompson, Michele Zitzmann (secretary), Robert Reinhard (guest)

1. Call to Order @ 12:10 pm

2. Approval of Minutes
   Minutes were distributed by email. They were approved as written.

3. Faculty Assembly Newsletter
   It should be distributed soon. The deadline for submissions is past. One more email will be sent out reminding the departments to submit information.

4. 40th Anniversary
   The Dean will send out an email to everyone announcing the 40th Anniversary of the School. A poster with the “40th Anniversary logo” is being made for each floor.

   In February, the new homepage for SAHP will be visible. It will include a slide show.

   A limited edition newsletter will be distributed in March.

5. General Faculty meeting
   No discussion

6. Election
   All changes proposed on the ballot passed. The results will be distributed to all faculty.

7. Course Evaluations
   Revisions are being made and the changes will be on the Spring semester evaluation.

8. SAHP Grants & Research Forum
   Rescheduled to February 23, 2010 at noon

   Research Day will be held on April 9, 2010
9. **Mission Statement**
   Handouts were distributed. Jerald, George, & Erin collaborated to create the first draft. Suggestions for changes were discussed.

10. **Dean’s Report**
    a. State of LA cut higher education significantly in the budget. Faculty senate members plan to discuss further at senate meeting.
    
    b. Current enrollment for SAHP is 404 students.
    
    c. The plans for a Physician Assistant program is still moving forward.

11. **Adjournment – 1:05 pm**

    Next meeting: Tuesday, February 9, 2010 (noon)