

**LSUHSC**  
**School of Allied Health Professions**  
**Faculty Assembly Delegates Meeting**  
**Minutes**  
**5/10/10**

**Present:** Rennie Jacobs, Larry Broussard, Tamara Gravano, Theresa Nicholls, Scott Rubin, Jan Case, Tina Gunaldo, Jerald James, Jo Thompson, Michele Zitzmann (secretary)

**1. Call to Order @ 12:05 pm**

**2. Approval of Minutes**

April minutes were distributed by email. They were approved as written.

**3. Dean's Report**

- a. Please encourage all faculty to attend the upcoming graduation events. This is the largest graduation ever.
- b. Dr. Cairo complimented Tina and Robert for doing a great job with the 40<sup>th</sup> Anniversary booklet.
- c. Remodeling projects: Work on the 2<sup>nd</sup> floor of the SAHP will have an impact on all departments. The majority of the impact will probably be during the fall semester.
- d. We are still trying to establish the day care center at NOA.
- e. HDC building plans are still in progress.
- f. No news on the budget at this time.
- g. Summer semester begins on May 17<sup>th</sup>.
- h. SAHP has the 3<sup>rd</sup> largest enrollment numbers in LSUHSC.

**4. Family Day**

- a. A sign-up sheet for June 5<sup>th</sup> was passed around to all delegates.
- b. Theresa made adjustments to the food order based on how much was left over last year.
- c. Invitations are being sent out this week.

**5. Academic Affairs Committee**

The committee wants to begin a summer series of presentations. Dr. Dolan asked delegates for faculty input on possible topics. Suggestions from delegates include:

- a. Sexual harassment
- b. Q&A session about various issues
- c. Accommodation Issues
- d. Faculty disagreements with clinical evaluations
- e. References for students
- f. Use of electronics in the classroom

**6. Professional Development Series**

August 25 – Resume writing (noon – 1pm)

September 8 – Interview (noon – 1pm)

September 22 – Benefits (noon – 1pm)

September 30 – Multidisciplinary Job Fair (1-4 pm)

Three rooms are reserved across from the cafeteria in the MEB

Cost: \$400/table

Money will be distributed between departments based on number of 2011 graduates

**7. Adjournment – 1:05 pm**

**Next meeting: Monday, June 14, 2010 (Tentative location: Rm. 10B1)**

**Note: Delegates meet from 12:00 – 12:15 pm. General faculty, including committee chairs, meet from 12:15 – 1:00 pm.**