LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
5/10/10

Present: Rennie Jacobs, Larry Broussard, Tamara Gravano, Theresa Nicholls, Scott Rubin, Jan Case, Tina Gunaldo, Jerald James, Jo Thompson, Michele Zitzmann (secretary)

1. Call to Order @ 12:05 pm

2. Approval of Minutes
April minutes were distributed by email. They were approved as written.

3. Dean’s Report
   a. Please encourage all faculty to attend the upcoming graduation events. This is the largest graduation ever.
   b. Dr. Cairo complimented Tina and Robert for doing a great job with the 40th Anniversary booklet.
   c. Remodeling projects: Work on the 2nd floor of the SAHP will have an impact on all departments. The majority of the impact will probably be during the fall semester.
   d. We are still trying to establish the day care center at NOA.
   e. HDC building plans are still in progress.
   f. No news on the budget at this time.
   g. Summer semester begins on May 17th.
   h. SAHP has the 3rd largest enrollment numbers in LSUHSC.

4. Family Day
   a. A sign-up sheet for June 5th was passed around to all delegates.
   b. Theresa made adjustments to the food order based on how much was left over last year.
   c. Invitations are being sent out this week.

5. Academic Affairs Committee
The committee wants to begin a summer series of presentations. Dr. Dolan asked delegates for faculty input on possible topics. Suggestions from delegates include:
   a. Sexual harassment
   b. Q&A session about various issues
   c. Accommodation Issues
   d. Faculty disagreements with clinical evaluations
   e. References for students
   f. Use of electronics in the classroom
6. **Professional Development Series**
   - August 25 – Resume writing (noon – 1pm)
   - September 8 – Interview (noon – 1pm)
   - September 22 – Benefits (noon – 1pm)
   - September 30 – Multidisciplinary Job Fair (1-4 pm)
     Three rooms are reserved across from the cafeteria in the MEB
     Cost: $400/table
     Money will be distributed between departments based on number of 2011 graduates

7. **Adjournment – 1:05 pm**

   Next meeting: Monday, June 14, 2010 (Tentative location: Rm. 10B1)

   Note: Delegates meet from 12:00 – 12:15 pm. General faculty, including committee chairs, meet from 12:15 – 1:00 pm.