

**LSUHSC**  
**School of Allied Health Professions**  
**Faculty Assembly Delegates Meeting**  
**Minutes**  
**10/12/10**

**Present:** Rennie Jacobs, Theresa Nicholls, Scott Rubin, Tina Gunaldo, Jo Thompson, Tamara Gravano, Jerald James, Michele Zitzmann (secretary),

**1. Call to Order @ 12:05 pm**

**2. Approval of Minutes**

September minutes were distributed by email and were approved.

**3. Dean's Report**

A ground breaking ceremony will be held in November for the new hospital. The Dean is encouraging faculty and students to attend.

Free hearing screenings are available in the Dept. of Communication Disorders on Wednesday, Oct. 13<sup>th</sup> from 1-4 pm on the 9<sup>th</sup> floor.

The Dept. of Physical Therapy continues to interview for faculty positions and the search has begun for a department head.

The Strategic Plan is in progress. Once feedback is received from the designated committees, it will be sent out to all faculty.

**4. Job Fair**

The feedback received was positive. Funds received in each department should be used on students (travel, etc.).

**5. Fire Drills**

This topic was discussed at the latest LSUHSC safety meeting. It has been determined that only the floor above and below the affected floor be evacuated until further notice. The speakers on each floor will also be checked.

**6. New Business**

a. Faculty Newsletter

One large newsletter will be published each year. Brief, monthly newsletters will be published to announce current topics/news within the School. Departmental news should be submitted to Tina for future editions.

- b. General Faculty meeting  
Proposed date is in December, 2010
- c. Allied Health Week  
First week in November. Each department should display discipline specific posters on each floor near the elevators. Physical Therapy is planning a Wellness Fair. All departments are invited to participate. Date is Thursday, November 4<sup>th</sup>. It will be held in a seminar room in the MEB, across from the cafeteria.
- d. Emergency Texting System  
Testing may occur for this system soon.

**10. Adjournment – 12:50 pm**

**Next meeting: Tuesday, November 9, 2010 at noon**