

**LSUHSC**  
**School of Allied Health Professions**  
**Faculty Assembly Delegates Meeting**  
**Minutes**  
**9/14/10**

**Present:** Rennie Jacobs, Erin Dugan, Theresa Nicholls, Scott Rubin, Tina Gualdo, Jo Thompson, Laurie Schmidt, Jan Case, Jerald James, Michele Zitzmann (secretary), & George Hebert

**1. Call to Order @ 12:05 pm**

**2. Approval of Minutes**

August minutes were distributed by email. They were approved as written.

**3. Dean's Report**

a. Current/upcoming projects were discussed:

1. 1<sup>st</sup>/2<sup>nd</sup> floor construction – plans to be finished in summer of 2011
2. 10<sup>th</sup> floor Betty Lynne Theriot Lab upgrade
3. 9<sup>th</sup> floor – upgrade at least one classroom

b. Have been interviewing for PT faculty positions and will soon be interviewing for PA Program Director. The PT Dept. Head Search Committee has been established, and advertisement will begin soon for the position.

c. Strategic Plan:

1. Current plan was distributed
2. Dr. Cairo has asked several of the standing committees to make revisions to the specific sections of the existing strategic plan that pertain to their committee's charge/focus. Committee input is due by the end of September.
3. Faculty Assembly & Executive Committee will begin reviewing existing plan & use as a template for new 2010-2015 plan.

**4. Strategic Plan**

The revised plan should be available by the next FA delegate meeting. Dr. Cairo has asked the Faculty Assembly to assess the revisions made by the standing committees, and make further recommendations when needed.

**5. Senators for 2010 - 2011**

Rennie Jacobs  
Erin Dugan  
Jerald James  
Theresa Nicholls  
George Hebert

There will be 2 openings next year (George & Erin's positions)

**6. Bylaws**

Have been updated & posted on the website. Plans to review Addendum B was discussed.

**7. Lecture Series sponsored by SAHP**

August 25 – Resume Writing  
September 8 – Interviewing  
September 22 – Employment Benefits  
September 30 – SAHP Job Fair (1-4 pm)

Feedback from the students has been good. Would like to make it an annual event. Information from lectures (Powerpoint slides) has been posted on Moodle under “Dean’s Interdisciplinary Course”.

**8. New Business**

a. Fire Drill concerns

There have been some concerns about a recent fire drill alarm not being heard by several people in the SAHP building. The delegates agreed that the issue needs to be addressed. Jerald will discuss the topic at the next LSUHSC Safety meeting.

b. Faculty Newsletter

There was discussion about increasing the number of newsletters each year, and making the information included more timely. The issues will be shorter in length.

c. General Faculty meeting

Proposed date is in December, 2010

d. Alumni Day

March 26<sup>th</sup> is the proposed date of the event  
Will include a speaker, but no CE event  
Hope to raise \$5,000 to fund a scholarship for a future SAHP student

e. Student Parking

Parking issues on Saints home game days were discussed. Students are allowed to park in the parking garage on those days.

**10. Adjournment – 1:00 pm**

**Next meeting: Tuesday, October 12, 2010 at noon**