

April 12, 2011

12:00 – 1:00

Faculty Assembly Minutes

1. March meeting minutes

2. Old Business

- **Moodle archives – previous courses can be accessed via <https://moodle.lsuhsac.edu/archive/>**
- **Family Day Planning**
 - **Updates-** *Mark your calendars for 6/11/11. The invitations have not yet been printed but **Tina** will follow-up. Reservations are intact and confirmed for the Chancellor's Rm. All posters are complete. 1 should be placed at the registration desk. Members should check with their departments to confirm plans and who will assist (SGA rep?). **Laura** has volunteered to help **Scott** with the easels. **Jerald** will make the Sam's run and **Theresa** has rec'd the invoice for multiple items. **Rennie** will make Party City pick-up.

3. New Business

- **Research Symposium – April 14th** The keynote speaker for is Terry Davis (12-1:15); panel presentations (1:30-3:30) and poster presentations (3:30-5pm).
- **Spring General Faculty Meeting**
 - **Proposed date – Wednesday, May 4th** at noon on the 10th floor.
- **Term expirations and officer nominations**
 - **Erin Dugan** will provide input on nominations at a later date.
 - **Terms ending – Jo Thompson and Scott Rubin.** Vacancy for Secretary, President- Elect as well. Theresa has expressed an in running for Pres-Elect. **Rennie** will send email to Phil inviting HDC faculty to be a part of FA.
- **Senators**
 - **George Hebert's term expiring** – Scott has expressed interest in Senate role.
- **Alumni Association Scholarship process**
 - **Feedback**
 - **Letters of recommendation process-** Dean Cairo commented on possible audit and following procedure (***please clarify**)
- **Faculty Assembly Newsletter**
 - **Possibly going down to once a year – discussion but no definite decision (?)**
- **Call for end of year reports from standing committees** – Rennie asked that committee reports be given at the General Faculty meeting and a written report is submitted for the end of year newsletter in July (following Family Day)
- **Dean's report at 12:50 pm-** Dean Cairo reminded all of the Groundbreaking Ceremony scheduled for 4/18 @ 11am. All faculty, staff and students are encouraged to attend. Terry Davis will be keynote for Research Day speaking on Health Literacy. Jane Eason has been named the Dept; Head for PT. The Director for the PA program will begin July 1st. She is comes to AH from the University of TX in Galveston. The 1st class is scheduled to be admitted to the program February, 2012.

4. Next Meeting: May 4th - General Faculty Meeting

