

LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
August 9, 2011

Present: Jerald James (Chair), Jan Case (Secretary), Erin Dugan, Lauren Giovingo, Tina Gunaldo, Laurie Schmidt, Michelle Zitzmann

1. **Call to Order:** The meeting was called to order at 12:05 PM.
2. **Welcome:** The Delegates were welcomed to the meeting by Jerald James.
3. **New Business:**
 - A. Jerald announced that new committee assignments have been made, and that he and the Dean will be meeting with each committee to convey to them their respective charges.
 - B. Tina shared an up-date regarding the SAHP Lecture Series. Three lectures have been scheduled, including a Job Fair.
 - C. It was announced that the Faculty Senators are Dugan, Jacobs, Jerald, Nicholls, and Rubin. New proxies may be needed for the Senate meetings. A "proxy" can be any faculty member in the SAHP.
 - D. It was announced that the planning of the LSUHSC Health and Wellness Event is in progress. Although at this time there is no firm title for this event, the date of this event will likely be October 21.
 - E. It was announced that Allied Health Week is the first week in November. Delegates were asked to remind their Departments of this event.
 - F. Tina shared the concept of "Community Partners," and the Delegates began to explore the potential of Departments working in collaboration to enhance this service project.
 - G. Tina announced that items for "Keeping in Touch" are currently being requested. Please route pertinent news items (e.g., alumni news items) to Tina.
 - H. Jerald announced that the General Faculty Meeting occurs twice each academic year and includes an address by the Dean. The specific dates for these two meetings will be forthcoming.
4. **Dean's Report:** The Dean shared pertinent up-dates with the Delegates regarding the status of the School. The information included up-dates regarding construction activities, enrollment, and budgets.
5. **Next Faculty Assembly Meeting:** The Faculty Assembly will meet Tuesday, September 13 at noon.
6. **Adjournment:** There being no further business, the Faculty Assembly Meeting was adjourned at 1:15 PM.

Jan Case, Secretary