LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
2/8/11

Present: Rennie Jacobs, Erin Dugan, Laurie Schmidt, Scott Rubin, Jo Thompson, Jerald James, Jan Case, Theresa Nicholls, Michele Zitzmann (secretary), Joe Lassalle, Kirk Nelson

1. Call to Order @ 12:04 pm

2. Approval of Minutes
January minutes were distributed by email and were approved as written.

3. Family Day
Date: Saturday, June 11 (10 am – 1 pm)
Budget: First 2 years – Spent $6,800; Last year – spent $5,200
We would like to purchase drink koozies this year. Most other expenses will stay the same.

4. Dr. Gravano’s Term
Laurie Schmidt will fill Dr. Gravano’s vacated position. Jan Case will remain as an alternate. Kirk Nelson will serve as 2nd alternate & PT representative.

5. Grants & Research
Call for abstracts – deadline is Feb. 25th.
Students should be encouraged to participate.

6. Recruitment Activities
Sarah Reed High School is having a career day on Feb. 23rd at LSUHSC. They would like several departments to speak for 10-15 minutes. We will receive more information soon.

Mandeville High School will be visiting SAHP on Friday, March 18th. The visit is being coordinated by AHEC and the SAHP recruitment committee.

7. Standing Committee reports
For faculty assembly, we would like these reports at the end of the year only.

8. Faculty Senate
Working on allowing more electronic abilities within the LSUHSC (grades, applications, etc.). The Senate will be voting on a resolution to support this at the next meeting.
9. **New Business**

A. **Moodle** – There was discussion about problems with information not being available on Moodle once a course is over. Access to grades is often needed when counseling students. It was suggested to export grades into Excel and print out in the future.

B. **Jumper cables in parking garage** – There was discussion about how the LSUHSC parking garage does not have jumper cables available for faculty use. Jerald James will bring the topic up at the next Senate sub-committee safety meeting.

10. **Adjournment – 12:45 pm**

    Next meeting:  Tuesday, March 15, 2011 at noon