

LSUHSC
School of Allied Health Professions
Faculty Assembly Delegates Meeting
Minutes
3/15/11

Present: Rennie Jacobs, Scott Rubin, Jo Thompson, Theresa Nicholls, Michele Zitzmann (secretary), Joe Lassalle, Kirk Nelson

1. Call to Order @ 12:05 pm

2. Approval of Minutes

February minutes were distributed by email and were approved as written.

3. Family Day

Date: Saturday, June 11 (10 am – 1 pm)

Dr. Jazz & JoJo the Clown are available

Housekeeping has been notified of the date

We can use the loading dock to unload the drinks. Check with Joe Lassalle when we are ready to unload.

We plan to ask SGA to help with balloons and putting the signs out in the morning.

Rennie will send the updated volunteer list to everyone.

We are going to consider purchasing the desserts from Sam's or Rouses to decrease the cost. We also want to provide some sugar free desserts.

Please let Tina know if there will be any changes to the Discovery Zones for each department.

4. Moodle – Everyone should remind the faculty in their department that there is a link on Moodle to access completed courses. The link is <https://moodle.lsuhsac.edu/archive/>.

5. Professional Development Series / Job Fair

If anyone knows of a good speaker on Resume writing, Benefits, Interview Skills, etc. please let Tina know.

The money earned from our next Job Fair will be divided between departments based on student attendance instead of number of graduates.

6. Promotion & Tenure

Guidelines have been sent out to all faculty. If anybody has a question or concern, please contact Dr. Cairo. The topic will be discussed at our next General Faculty meeting (date TBA).

7. Upcoming Dates:

Alumni Day: Saturday, March 26 (8:30 am – 1:00 pm)

2nd Annual SAHP Soirée: Saturday, March 26 (9 pm – midnight) – Ernst Café

Research Symposium: Wednesday, April 14

Spring Faculty Assembly Faculty Meeting: Tentative date – Wed, May 4 at noon

8. Officer Nominations

There will be 2 vacant delegate positions next year (Jo Thompson & Scott Rubin). Kirk Nelson will be nominated to fill one of the positions. We will need to elect a President-Elect and Secretary.

9. Adjournment – 1:00 pm

Next meeting: Tuesday, April 12, 2011 at noon