In the Search or Run space, type `\ppsvr-rcb\`, then press <Enter>. Four options will appear in the window – select “clients”.
For Windows 8 and Windows 7 64-bit computers, please run PayForPrintAH_for_x64.exe. For all 32-bit computers, please run PayForPrintAH_for_W2K.exe. Follow in the instructions.
Click the “Install” button.
Click the “Finish” button after the appropriate modules have been installed successfully.
The PayForPrint printer will appear in your list of devices as “PPP_AH on PPSVR-RCB”, as listed below.
Your prints can be retrieved at any print station on floors 6 – 10 in the School of Allied Health Professions/Nursing Building or on the third (3rd) floor of the Library in the Resource Center Building.